



**State of West Virginia  
Agency Master Agreement**

CORRECT ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, AND SHIPPING PAPERS.  
QUESTIONS CONCERNING THIS  
ORDER SHOULD BE DIRECTED TO  
THE DEPARTMENT CONTACT.

Order Date: 2018-04-10

<b>Order Number:</b> AMA 1300 1300 STO12E02	<b>Procurement Folder:</b> 36247
<b>Document Name:</b> Merchant Card Services for Statewide Use	<b>Reason for Modification:</b> Change Order 9 is issued to incorporate the Eighth Amendment and Exhibit B Fee Schedule.
<b>Document Description:</b> Merchant Card Services - Required use per WV Code 12-3A-3	
<b>Procurement Type:</b> Agency Master Agreement	
<b>Buyer Name:</b> Alberta Kincaid	
<b>Telephone:</b> (304) 341-0723	
<b>Email:</b> alberta.kincaid@wvsto.com	
<b>Shipping Method:</b> Vendor	<b>Effective Start Date:</b> 2014-12-01
<b>Free on Board:</b> FOB Dest, Freight Prepaid	<b>Effective End Date:</b> 2020-11-30

VENDOR	DEPARTMENT CONTACT
<b>Vendor Customer Code:</b> 000000213792 BB & T 300 SUMMERS ST  CHARLESTON WV 25301-1624  US <b>Vendor Contact Phone:</b> (304) 348-7078 <b>Extension:</b> <b>Discount Percentage:</b> 0.0000 <b>Discount Days:</b> 0	<b>Requestor Name:</b> Shelly Murray <b>Requestor Phone:</b> (304) 341-7089 <b>Requestor Email:</b> shelly.murray@wvsto.com

INVOICE TO	SHIP TO
WEST VIRGINIA STATE TREASURERS OFFICE  322 70TH ST SE  CHARLESTON WV 25304  US	WEST VIRGINIA STATE TREASURERS OFFICE  322 70TH ST SE  CHARLESTON WV 25304  US

<b>Total Order Amount</b>	Open End
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<b>DEPARTMENT AUTHORIZED SIGNATURE</b> <b>SIGNED BY:</b> Shelly Murray <b>DATE:</b> 2018-04-10 <b>ELECTRONIC SIGNATURE ON FILE</b>
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**Extended Description:**

Change Order

Change Order No. 9 is issued to incorporate the Eighth Amendment and Exhibit B Fee Schedule per the attached.

Effective date of change: 04/10/2018

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84121500			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Banking institutions

**Extended Description:**

FEES for POS Expenses related to Merchant/Credit Card Services. See CL 6 for use of 'Service' item type, as applicable

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43211720			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Point of sale payment terminal

**Extended Description:**

Various types of POS terminals - rental or purchase. Price varies. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43212112			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Point of sale POS receipt printers

**Extended Description:**

Various types of printers - price varies. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	14111608			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Gift certificate

**Extended Description:**

Agencies use of Gift Card Program. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43211505			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Point of sale POS terminal

**Extended Description:**

PIN Pads/ Card Readers/ Check Readers. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	84121500				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2016-07-01	2020-11-30			

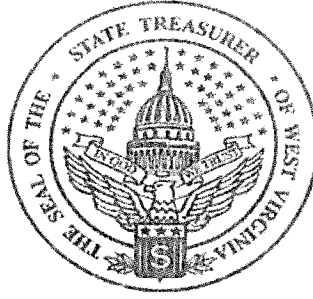
**Commodity Line Description:** Banking institutions

**Extended Description:**

FEES for Merchant/Credit Card Services  
(CL 6 created for doing advance ADOs as a Service type)

<b>STO12E02</b>	<b>Document Phase</b> Final	<b>Document Description</b> Merchant Card Services - Required use per WV Code 12-3A-3	<b>Page 4</b> <b>of 4</b>
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ATTACH



**EIGHTH AMENDMENT**

to

**AGREEMENT**

between

**WEST VIRGINIA STATE TREASURER'S OFFICE ("STO")**

and

**BRANCH BANKING & TRUST CO. ("BB&T")**

This **EIGHTH AMENDMENT** ("Eighth Amendment") is made effective April \_\_\_\_, 2018, and amends the Agreement dated December 1, 2011, known as Purchase Order STO12E02, by and between the WEST VIRGINIA STATE TREASURER'S OFFICE (STO) and BRANCH BANKING & TRUST CO. (BB&T).

**WHEREAS**, the STO and BB&T entered into the Agreement for merchant card services; and

**WHEREAS**, the Agreement reserves the right of the STO to amend the Services under the Agreement as mutually agreed between the parties; and

**WHEREAS**, the parties seek to amend the Agreement by adding additional equipment and services by adding their corresponding costs to the cost sheet identified as Exhibit B.

**NOW, THEREFORE, THIS AMENDMENT WITNESSETH:**

The parties covenant and agree as follows:

1. **Equipment and Services/Compensation:** Exhibit B of the Agreement is hereby deleted and the attached Exhibit B is substituted therefor. It contains updates to

equipment and services for the processing needed by state agencies and their associated costs.

2. **Execution in Duplicate:** This Eighth Amendment may be executed in duplicate, each of which shall be considered an original.

**WITNESSETH THE FOLLOWING SIGNATURES:**

**WEST VIRGINIA STATE TREASURER'S OFFICE:**

<u>Shelley L Muncy</u>	<u>AT Purchasing</u>	<u>4/10/18</u>
Approval Signature	Title	Date

**BRANCH BANKING & TRUST CO.**

<u>Michael Hottelaw</u>	<u>SVP</u>	<u>4/9/2018</u>
Approval Signature	Title	Date

This document was drafted by:  
M. Lindsay Marchio, Esq. – WV Bar #12859  
West Virginia State Treasurer's Office  
322 70th Street SE  
Charleston, WV 25304  
(304) 340-5023

**Exhibit B  
Fee Schedule  
STO12E02**

<b>Section 1 Services for Operating Accounts (DDA)</b>		<b>Unit Rate</b>
	DDA Account Maintenance	\$100.00
	Per Transaction or Item Fees	
	ACH Credit	\$0.10
	ACH Debit	\$0.10
	ACH Account Block Filter Service	\$25.00
	Wire Transfers	\$7.50
	Check Paid and Other Debits	\$0.09
	Credits Advices	\$0.25
	Deposit Account Usage Fee	\$0.0001333
	Account Transfers - Credits & Debits	\$1.00
	Deposit Correction	\$0.00
	Earnings Credit Rate (Based on Net Ledger Balance 31 day Month)	.70 basis points
	Electronic Banking Statements	\$0.00
<b>Section 2: Services for Credit Cards</b>		<b>Unit Rate</b>
*	Merchant Discount Rates (3.3.5) Effective January 1, 2015	
**	VISA	1.83%
	FANF Fee Table for Visa Cards	Exhibit B (Attachment 1)
**	MasterCard (MC settles w/ VISA)	1.83%
**	Discover (will have same rate and will settle w/ VISA when MAP conversion is complete and Discover contract is terminated)	1.83%
***	Small Ticket Purchase Fee	1.83% + \$0.20
	PIN Debit	1.83% + \$0.25
	Card Brand Pass Thru Fees	\$0.02
	Cardholder Disputes (1-10.F)	\$0.00
	Other Transaction Fees	\$0.00
	Training & Support (1-6.L)	\$0.00
	PCI Compliance Fee	\$0.00
	PCI Compliance Fee (Hardware/Programming)	\$0.00
	PCI SAQ Monthly Fee	\$3.00/per month per MID
	PCI SAQ with Quarterly Network Scan (monthly scanning fee)	\$7.00/per month per MID
****	PCI Non Compliance Monthly Fee Effective June 30, 2017	\$14.95/per month per non-compliant MID
	Research	\$0.00
	Web-based Access to Reports (1-12.C.2)	\$0.00
	Terminal Replacement Fees	\$150.00 (Includes EMV Terminals)
	Terminal Upgrades	Upgrade pricing is based on the equipment pricing list
	Terminal Supplies to STO and/or Agencies	\$0.00
<b>Purchasing/Corporate Card Payments - Effective February 1, 2015</b>		
	Level 1 Processing Fee where Level 2 or 3 is Available	2.95%
<p>Level 1 ticket items will be charged 2.95% as opposed to 1.83%, the standard rate, when Level 2 data is not entered. Those agencies accepting Pcards for internal and external transactions will be subject to the higher pricing unless all Level 2 data as well as AVS are entered into the merchant system at the time the transaction is processed.</p>		