



State of West Virginia
Request For Quotation
Info Technology

Procurement Folder : 699801

Document Description : Adobe Acrobat Pro DC License

Procurement Type : Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No			Version	Phase
2020-03-18	2020-03-25 14:30:00	ARFQ	1300	STO2000000012	2	Final

SUBMIT RESPONSES TO:	VENDOR
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE CHARLESTON WV 25304 US	Vendor Name, Address and Telephone

FOR INFORMATION CONTACT THE

Alberta Kincaid
(304) 341-0723
alberta.kincaid@wvsto.com

Signature X FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

ADDENDUM #01

Purpose of Addendum is to provide answers to questions received by 3/16/2020 and to extend the bid closing date by one day. The new bid closing date is 3/25/2020 at 2:30pm/14:30 EST

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Software - Adobe Acrobat Pro DC	22.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
43230000			

Extended Description

Acrobat Pro DC License, Maintenance and Support.

'Year/Period 1' shall be co-termed through 2/02/2021 with other agency licenses in place, per Specifications section 4.1.1.1

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
2	Software - Adobe Acrobat Pro DC	22.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
43230000			

Extended Description

Acrobat Pro DC License, Maintenance and Support.

'Year/Period 2'

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
3	Software - Adobe Acrobat Pro DC	22.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
43230000			

Extended Description

Acrobat Pro DC License, Maintenance and Support
'Year/Period 3'

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
4	Software - Adobe Acrobat Pro DC	22.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
43230000			

Extended Description

Acrobat Pro DC License, Maintenance and Support
'Year/Period 4'

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
5	Software - Creative Cloud for Teams, All Apps/Platforms	5.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
43230000			

Extended Description

Adobe Creative Cloud for Teams, All Apps, All Platforms
'Year/Period 2'

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
6	Software - Creative Cloud for Teams, All Apps/Platforms	5.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
43230000			

Extended Description

Adobe Creative Cloud for Teams, All Apps, All Platforms
'Year/Period 3'

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
7	Software - Creative Cloud for Teams, All Apps/Platforms	5.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
43230000			

Extended Description

Adobe Creative Cloud for Teams, All Apps, All Platforms
'Year/Period 4'

SCHEDULE OF EVENTS		
Line	Event	Event Date

STO2000000012	Document Phase Final	Document Description Adobe Acrobat Pro DC License	Page 6 of 6
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: ARFQ# STO2000000012

Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as **ARFQ STO2000000012** ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ [X] Modify bid opening date and time
New BID CLOSING DATE: 3/25/2020 at 14:30/2:30pm EST
- ☐ [] Modify specifications of product or service being sought
- ☒ [X] Attachment of vendor questions and responses
- ☐ [] Attachment of pre-bid sign-in sheet
- ☐ [] Correction of error
- ☐ [] Other

Description of Modification to Specifications:

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFQ STO2000000012

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Addendum 1 – Vendor Questions
SOLICITATION NO.: ARFQ STO2000000012

Question 1: Please supply current VIP contract number for both the renewal and co-termed items

Answer 1: The only VIP contract number that is current is for Five (5) licenses (per specifications section 4.1.1.1 (B)). The following information is provided from the most recent renewal quote/invoice for Creative Cloud for Teams All Apps

Creative Cloud for teams All Apps ALL Multiple
Platforms Multi NorthAmerican Language Team
Licensing Subscription Renewal Monthly 1 User
Level 1 1 - 9 1 Month Level 1
VIP (VIP Enroll: 401841903F43DF9F1EBA) Adobe Inc. 65304042BC01A12
Part# 2R1-3281V1-42BC01A12-2

The **22** licenses (per specifications section 4.1.1.1 (A)) being requested/in use were purchased as a one-time license and were not part of a VIP contract option as best as we can determine.

The co-term date for all licenses is to coincide with the Creative Cloud for Teams license expiration, which is 2/2/2021. If a discount can be given for a longer/extended co-term date, the vendor may provide that clarification in their response. However, the licenses should not be for any less expiration period than 2/2/2021.

Question 2: Can you please confirm that you have requested New Licenses or if its for Renewal, and provide the VIP #

Answer 2: See answer to Question 1 above

Question 3: Please provide customer's existing VIP contract number which customer recently renewed so our Distributor can provide accurate quote. Secondly, all Adobe perpetual licenses have a 30-day return policy. If any of the licenses meets that criteria, please note that customer can return those licenses using the agent they purchased them through. There is no license exchange policy.

Answer 3: See answer to Question 1 above