



**State of West Virginia
Agency Master Agreement**

CORRECT ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

Order Date: 2017-08-01

Order Number: AMA 1300 1300 STO1700000002	Procurement Folder: 165637
Document Name: Banking & Depository Services	Reason for Modification: Change Order No. 2 - To issue First Amendment.
Document Description: Banking & Depository Services	
Procurement Type: Agency Master Agreement	
Buyer Name: Shelly Murray	
Telephone: (304) 341-7089	
Email: shelly.murray@wvsto.com	
Shipping Method: Best Way	Effective Start Date: 2017-01-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2019-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000213792 BB & T 300 SUMMERS ST CHARLESTON WV 25301-1624 US Vendor Contact Phone: (304) 348-7078 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Alberta Kincaid Requestor Phone: (304) 341-0723 Requestor Email: alberta.kincaid@wvsto.com

INVOICE TO	SHIP TO
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE CHARLESTON WV 25304 US	WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE CHARLESTON WV 25304 US

Total Order Amount	Open End
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DEPARTMENT AUTHORIZED SIGNATURE
SIGNED BY: Bryan Archer
DATE: 2017-08-01
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 2 is issued to add the First Amendment to the Agreement (attached).

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84120000				\$0.000000
	Service From	Service To			
	2017-01-01	2019-12-31			

Commodity Line Description: Banking and investment

Extended Description:

PLEASE SEE ATTACHED COST SHEET

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84120000				\$0.000000
	Service From	Service To			
	2017-01-01	2019-12-31			

Commodity Line Description: Banking and investment - Equipment Related Purchase

Extended Description:

PLEASE SEE ATTACHED COST SHEET

STO170000002	Document Phase Final	Document Description Banking & Depository Services	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



FIRST AMENDMENT

to

AGREEMENT

between

BRANCH BANKING AND TRUST COMPANY ("BB&T")

and

WEST VIRGINIA STATE TREASURER'S OFFICE ("STO")

This FIRST AMENDMENT ("First Amendment") is made effective August 1, 2017, and amends the Agreement dated October 5, 2016, ("Agreement"), known as AMA STO1700000002 by and between BRANCH BANKING AND TRUST COMPANY ("BB&T") and the WEST VIRGINIA STATE TREASURER'S OFFICE ("STO").

WHEREAS, BB&T and the STO entered in the Agreement referenced above for certain banking services; and

WHEREAS, the parties desire to amend the Agreement to update the equipment and pricing utilized for the OnSite Deposit service as listed in the attached Exhibit A.

NOW, THEREFORE, THIS AMENDMENT WITNESSETH:

The parties covenant and agree as follows:

- 1. On Site Deposit:** As illustrated in Exhibit A, both the scanner equipment available for purchase through STO1700000002 and the pricing as it relates to this scanner equipment are updated. The pricing of the equipment reflects a savings in cost; the pricing for service delivery will remain unchanged. In addition, the order form is also being updated per its inclusion in Exhibit A.

2. **Remaining Terms and Conditions:** This First Amendment constitutes the entire understanding and agreement of the parties with respect to the subject matter and supersedes all prior agreements, written or oral, between the parties with respect thereto. All other terms and conditions of the Agreement, as amended, shall remain in full force and effect.
3. **Execution in Duplicate:** This First Amendment may be executed in duplicate, each of which shall be considered an original.

WITNESSETH THE FOLLOWING SIGNATURES:

BRANCH BANKING & TRUST CO.

Michael Heltclaw SVP 07/28/2017 Appr
oval Signature Title Date

WEST VIRGINIA STATE TREASURER'S OFFICE:

Shelly Murray ATP 7/31/17 Appr
oval Signature Title Date

This document was drafted by:
M. Lindsay Marchio, Esq. – WV Bar #12859
West Virginia State Treasurer's Office
322 70th Street SE
Charleston, WV 25304
(304) 340-5023



Misty Price
Deputy Director Cash Management
WV State Treasurers Office

May 24, 2017

Misty,

Please find enclosed an updated form for On Site Deposit. As illustrated in the Cash Management Pricing Proposal RFP, STO16*03, we are requesting to update the Scanners and the pricing as it relates to the equipment provided to the State under the contract. The pricing for service delivery will remain intact and only the pricing for the equipment purchased to provide the service is impacted by this change.

BB&T has negotiated a better price on equipment from a different vendor. This savings will be passed on to the STO with acceptance of the attached documents illustrating the price, equipment and order forms into the current STO 16*03 contract.

Please review and approve the attached substitute documents in place of pages 9 and 10 of the pricing proposal, those pages illustrating the Instream Fulfillment Services and the BB&T OnSite Deposit Scanner listing will be replaced by the attached. Prices for providing the service as illustrated will remain intact and listed under the OnSite Package pricing.

Regards,

A handwritten signature in black ink, which appears to read "Michael Holtsclaw, SVP". The signature is fluid and cursive, with the initials "SVP" written in a larger, more distinct font at the end.

Michael Holtsclaw, SVP
BB&T



INSTREAM MERCHANT FULFILLMENT SERVICES: BB&T



BB&T Client		Purchase Order	
Company Name:		Order Date:	
Ship To: <input type="checkbox"/> Check if a residential address		Bill To: <input type="checkbox"/> Check if same as ship to	
Company Name:		Company Name:	
Address 1:		Address 1:	
Address 2:		Address 2:	
City, State Zip:		City, State Zip:	
Phone:	Attn:	Phone:	Attn:
Email:		Email:	

Freight

Shipping and handling: Pre-paid and added to invoice. If Freight Method is not selected; shipping defaults to FedEx Ground.

Freight Method:	<input type="checkbox"/> FedEx Ground (may take up to 5 days)	<input type="checkbox"/> FedEx Standard Overnight (by 3:00 PM next day)
	<input type="checkbox"/> FedEx 2 Day Air (by 3:00 PM)	<input type="checkbox"/> FedEx Priority Overnight (by 10:30 AM next day)

Company Individual Authorized to Initiate Purchase:

Signature	Print Name
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Payment: Payment Terms: InStream and BB&T assume all terms, conditions and restrictions apply to this purchase order.

Payment Due upon receipt of order. Choose a payment method below:

ACH Debit	<input type="checkbox"/> Does the company have ACH debit block services? If so, the following is authorization to debit the account for the purchase and shipping costs associated with a scanner or consumables. <i>This authority is to remain in full force and effect until InStream has received written notification from me of its termination in such time and in such manner as to afford InStream a reasonable opportunity to act on it.</i>
	Account Name: _____ Account Number: _____ Routing Number: _____

Credit Card ALL FIELDS MUST BE COMPLETED

Name on Credit Card: _____









Billing address of credit card: _____

City, State, & Zip Code of Credit Card: _____

Credit Card Number: _____	Expiration Date: _____
Credit Card Type: _____	3 Digit Card ID: _____

Select Products				
QTY	Scanner Models	Item #	Unit Price	Total
	CX30, Single doc feeder	152000-01	\$318.75	
	TS240-50, 50 DPM, 100 doc feeder	153000-71	\$898.00	
	1 Year AUE for CX30 and TS240-50	AUEDC-1	\$100.00	
	2 Year AUE for CX30 and TS240-50	AUEDC-2	\$140.00	
	3 Year AUE for CX30 and TS240-50	AUEDC-3	\$215.00	
	CX30 Package with 3 year AUE	CX30P	\$0.00	
	TS240-50 Package with 3 year AUE	TS240-50P	\$0.00	
	Not available at this time Canon CR-80, 80 DPM, 50 doc feeder	5368B002	\$995.00	
	1 Year AUE for Canon CR-80	AUEC80-1	\$100.00	
	2 Year AUE for Canon CR-80	AUEC80-2	\$185.00	
	3 Year AUE for Canon CR-80	AUEC80-3	\$275.00	
	Canon CR190i	4605B002	\$2,995.00	
	Canon CR190i, 1 year AUE	AUEC-1	\$400.00	
QTY	Consumables	Item #	Price	Total
	Digital Check cleaning cards for all models, 15 per box	IS0033	\$26.99	
	Digital Check cleaning swabs for all models, 6 per box	IS0037	\$6.75	
	Digital Check Cleaning Kit, 5 cleaning cards, 1 swab, 1 wipe	IS0036	\$15.57	
	Digital Check Cleaning Kit, 25 cleaning cards, 6 swabs, 2 wipes	IS0035	\$51.29	
	Digital Check dust cover for scanner	DC200	\$14.95	
	Canon scanner cleaning cards for all models, 15 per box	1904V566	\$24.99	

BB&T OnSite DepositSM - Scanner Price Listing

Product	Price ¹ (Does not include shipping or sales tax)	Feed & Throughput	Daily Volume Estimates ²	Connection ³	Advanced Unit Exchange Maintenance (AUE) (Optional)	Available Speed Upgrades
Digital Check						
CheXpress [®] CX30						
	\$318.75	Single feed. Scan and Return Mode: Up to 15 dpm	Up to 2,000 single fed documents	USB 2.0	1 year - \$100 2 years - \$140 3 years - \$215 Renewable	N/A
TellerScan [®] TS240						
	\$898.00	Batch Feed. 50 dpm ¹ , 100 doc feeder	3,000 Scans	USB 2.0	1 year - \$100 2 years - \$140 3 years - \$215 Renewable	N/A
Canon						
CR-80 Check Transport						
	\$995.00	Batch feed. 80 dpm, 50 doc feeder	5,000 Scans	USB 2.0	1 year - \$100 2 years - \$185 3 years - \$275 Renewable	N/A
CR-190 Check Transport						
	\$2,995.00	Batch feed. 190 dpm, 250 doc feeder	24,000	USB 2.0	1 year - \$400 Renewable	N/A
Protect Your Investment						
Digital Check						
Cleaning Swabs, 6 per pack \$6.75		Custom Scanner Dust Cover \$14.95		Small Cleaning Kit \$15.97	Large Cleaning Kit \$51.29	Cleaning Cards 15 per box \$24.99
Cleaning Cards, 15 per box \$26.99				Includes 5 cleaning cards, 1 cleaning swab, and 1 cleaning wipe	Includes 25 cleaning cards, 6 swabs, and 2 cleaning wipes.	
General Scanner Information						
1) Country Amount Read Rates - Amount read rates of 70-80% are average for the industry and can vary higher or lower depending on the mix and attributes of the checks being processed. 2) MICR Line Read Rates - MICR line read rates generally are 99-100% 3) Other Scanners Supported - OnSite Deposit may be used with scanners other than those listed, such as various Digital Check models. For a complete listing of Supported Scanners, please refer to the Supported Scanners reference sheet.						
1) DPM = Documents Per Minute (maximum rated speed) 2) Estimated volume assumes a maximum total scan time of 20 minutes. Each device will support more volume with increased scan time. 3) USB 2.0 required to achieve maximum DPM. USB 1.0/1.1 will reduce DPM throughput.						