



**State of West Virginia  
Agency Master Agreement**

CORRECT ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, AND SHIPPING PAPERS.  
QUESTIONS CONCERNING THIS  
ORDER SHOULD BE DIRECTED TO  
THE DEPARTMENT CONTACT.

Order Date: 2018-04-30

<b>Order Number:</b> AMA 1300 1300 STO12E02	<b>Procurement Folder:</b> 36247
<b>Document Name:</b> Merchant Card Services for Statewide Use	<b>Reason for Modification:</b> Change Order No. 11 - To incorporate the Ninth Amendment per the attached.
<b>Document Description:</b> Merchant Card Services - Required use per WV Code 12-3A-3	
<b>Procurement Type:</b> Agency Master Agreement	
<b>Buyer Name:</b> Alberta Kincaid	
<b>Telephone:</b> (304) 341-0723	
<b>Email:</b> alberta.kincaid@wvsto.com	
<b>Shipping Method:</b> Vendor	<b>Effective Start Date:</b> 2014-12-01
<b>Free on Board:</b> FOB Dest, Freight Prepaid	<b>Effective End Date:</b> 2020-11-30

VENDOR	DEPARTMENT CONTACT
<b>Vendor Customer Code:</b> 000000213792 BB & T 300 SUMMERS ST  CHARLESTON WV 25301-1624  US <b>Vendor Contact Phone:</b> (304) 348-7078 <b>Extension:</b> <b>Discount Percentage:</b> 0.0000 <b>Discount Days:</b> 0	<b>Requestor Name:</b> Shelly Murray <b>Requestor Phone:</b> (304) 341-7089 <b>Requestor Email:</b> shelly.murray@wvsto.com

INVOICE TO	SHIP TO
WEST VIRGINIA STATE TREASURERS OFFICE  322 70TH ST SE  CHARLESTON WV 25304  US	WEST VIRGINIA STATE TREASURERS OFFICE  322 70TH ST SE  CHARLESTON WV 25304  US

<b>Total Order Amount</b>	Open End
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<b>DEPARTMENT AUTHORIZED SIGNATURE</b> <b>SIGNED BY:</b> Bryan Archer <b>DATE:</b> 2018-04-30 <b>ELECTRONIC SIGNATURE ON FILE</b>
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**Extended Description:**

Change Order

Change Order No. 11 is issued to incorporate the Ninth Amendment per the attached.

Effective date of change: 04/30/2018

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84121500			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Banking institutions

**Extended Description:**

FEES for POS Expenses related to Merchant/Credit Card Services. See CL 6 for use of 'Service' item type, as applicable

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43211720			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Point of sale payment terminal

**Extended Description:**

Various types of POS terminals - rental or purchase. Price varies. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43212112			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Point of sale POS receipt printers

**Extended Description:**

Various types of printers - price varies. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	14111608			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Gift certificate

**Extended Description:**

Agencies use of Gift Card Program. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43211505			EA	\$0.000000
<b>Service From</b>		<b>Service To</b>			

**Commodity Line Description:** Point of sale POS terminal

**Extended Description:**

PIN Pads/ Card Readers/ Check Readers. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	84121500				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2016-07-01	2020-11-30			

**Commodity Line Description:** Banking institutions

**Extended Description:**

FEES for Merchant/Credit Card Services  
(CL 6 created for doing advance ADOs as a Service type)

<b>STO12E02</b>	<b>Document Phase</b> Final	<b>Document Description</b> Merchant Card Services - Required use per WV Code 12-3A-3	<b>Page 4</b> <b>of 4</b>
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ATTACH



**NINTH AMENDMENT**

**to**

**AGREEMENT**

**between**

**WEST VIRGINIA STATE TREASURER'S OFFICE ("STO")**

**and**

**BRANCH BANKING & TRUST CO. ("BB&T")**

This **NINTH AMENDMENT** ("Ninth Amendment") is made effective April\_\_\_\_, 2018, and amends the Agreement dated December 1, 2011, known as Purchase Order STO12E02, by and between the WEST VIRGINIA STATE TREASURER'S OFFICE (STO) and BRANCH BANKING & TRUST CO. (BB&T).

**WHEREAS**, the STO and BB&T entered into the Agreement for merchant card services dated December 1, 2011, for merchant card services; and

**WHEREAS**, the Agreement reserves the right of the STO to amend the Services under the Agreement as mutually agreed between the parties; and

**WHEREAS**, the parties desire to amend the Agreement to reflect new monthly Fixed Acquirer Network Fee (FANF) that will apply to merchants that accept Visa-branded products.

**NOW, THEREFORE, THIS AMENDMENT WITNESSETH:**

The parties covenant and agree as follows:


1. **FANF Fees:** Effective April 1, 2018, Visa announced modifications to select tiers in Table 2 of the Fixed Acquirer Network Fee. This reflects a change impacting all providers of merchant services. Gross monthly sales volume that exceed

\$199,999.99 in monthly sales volume in customer not present transactions, unattended terminals transactions, and fast food merchants transactions, will see an increase in their monthly FANF fees. Specific details and amounts that may apply each month are included in Attachment 1 to this Amendment, *Network Fee Billing Tables for Visa Transactions*. Previous FANF fee tables remain in effect as necessary pursuant to the FANF tables to the First Amendment to this contract except for the fees related to customer not present transactions, unattended terminals transactions, and fast food merchants transactions.

2. **Execution in Duplicate:** This Ninth Amendment may be executed in duplicate, each of which shall be considered an original.

**WITNESSETH THE FOLLOWING SIGNATURES:**

**WEST VIRGINIA STATE TREASURER'S OFFICE:**

	<u>AT</u>	<u>4/30/18</u>
Approval Signature	Title	Date

**BRANCH BANKING & TRUST CO.**

	<u>SVP</u>	<u>04/27/2018</u>
Approval Signature	Title	Date

This document was drafted by:  
M. Lindsay Marchio, Esq. - WV Bar #12859  
West Virginia State Treasurer's Office  
322 70th Street SE  
Charleston, WV 25304  
(304) 340-5023

## Network Fee Billing Tables for Visa Transactions

**Table 1: Card Present (Excludes Fast Food MCC 5814)**

The monthly Network Fee Billing amount is determined by the number of merchant locations actively accepting Visa transactions per Taxpayer ID, per Month.

Tiers	No. of locations by MID	Price per location, per merchant (per month)	
		Table 1A (High Volume MCCs)	Table 1B (All Other MCCs)
1-3	1-3	\$2.90	\$2.00
4-6	4-10	\$4.00	\$2.90
7-8	11-50	\$5.00	\$4.00
9	51-100	\$8.00	\$6.00
10	101-150	\$12.00	\$8.00
11	151-200	\$18.00	\$10.00
12	201-250	\$25.00	\$14.00

Additional tiers apply for more locations. Max fee for Table 1A is \$85.00 per merchant location and for Table 1B is \$65.00 per merchant location for 4,000 or more locations.

**Table 2: Fast Food (MCC 5814), Card Not Present (MOTO/ECI: 1-9), Merchant Aggregators**

The Network Fee Billing amount is based on Visa monthly gross sales volume per Taxpayer ID, per Month.

Tier	Monthly Gross Sales Volume	Fees per Month
1	< \$50	\$2.00
2	\$50-\$199	\$2.90
3	\$200-\$999	\$5.00
4	\$1,000-\$3,999	\$7.00
5	\$4,000-\$7,999	\$9.00
6	\$8,000-\$39,999	\$15.00
7	\$40,000-\$199,999	\$45.00
<b>8</b>	<b>\$200,000-\$799,999</b>	<b>\$160.00</b>
<b>9</b>	<b>\$800,000-\$1,999,999</b>	<b>\$450.00</b>
<b>10</b>	<b>\$2,000,000-\$3,999,999</b>	<b>\$1,000.00</b>
<b>11</b>	<b>\$4,000,000-\$7,999,999</b>	<b>\$2,000.00</b>
<b>12</b>	<b>\$8,000,000-\$19,999,999</b>	<b>\$4,000.00</b>

Additional tiers apply for greater monthly gross sales volume. Max fee for Table 2 is \$70,000 for sales volume greater than or equal to \$400,000,000.

**Table 1A: High Volume MCC Merchants - Card Present<sup>1</sup>**

MCC	MCC Descriptor	MCC	MCC Descriptor
000-3299, 451	Airlines	5532	Automotive Tire Stores
800-3499, 751	Auto Rental	5541	Service Stations
500-3999, 701	Lodging	5542	Automated Fuel Dispensers
4411	Steamship/ Cruise Lines	5651	Family Clothing Stores
4829	Wire Transfer Money Order	5655	Sports/ Riding Apparel Stores
5200	Home Supply Warehouse Stores	5712	Furniture/ Equipment Stores
5300	Wholesale Clubs	5732	Electronic Stores
5309	Duty Free Stores	5912	Drugstores and Pharmacies
5310	Discount Stores	5943	Stationary Stores
5311	Department Stores	7012	Timeshares
5411	Grocery Stores and Supermarkets	7832	Motion Picture Theaters
5511	Car and Truck Dealers/ New/ Used		

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1MCC must have 50% or more in monthly card present volume.

Visa Assessment Fee