

WVSTO RFQ - ATTACHMENT 4

RFQ BID FORM

RFQ BTI17000011

Vendor Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Date Bid Submitted: ___/___/___ Vendor FEIN: _____

Vendor E-mail Address: _____

Contact Person Name: _____ Phone: _____

Addenda to the RFQ we have received and reviewed (list): No(s): _____

I. BID SUBMISSION

- 1.1 Bids shall be submitted in accordance with the RFQ and its Attachments, including, without limitation, format, submission date and time, and other submission requirements.
- 1.2 All bids, **including (5) courtesy (hard copies)** and a diskette, CD Rom, DVD or UBS flash drive in Adobe PDF or Microsoft Word must be received by the Purchasing Agent by the Bid Opening Date and Time. Failure of the Vendor to deliver the bid in the prescribed manner and on time will result in disqualification.
- 1.3 All bids must be received by the Purchasing Agent by the Bid Opening Date and Time. Failure of the Bidder to deliver the bid in the prescribed manner and on time will result in disqualification.

II. **VENDOR AFFIRMATIONS**

VENDOR AFFIRMATIONS AND SIGNATURE

The Vendor hereby covenants, agrees and acknowledges:

1. Vendor has read and understands the RFQ and all Attachments thereto;
2. the bid, submitted is in response to the RFQ and all Attachments thereto;
3. the bid submitted meets or exceeds all the Mandatory Requirements of the RFQ and that Vendor will provide any additional documentation deemed necessary by the STO to demonstrate compliance with the Mandatory Requirements;
4. to be bound by the bid and any purchase order or change order, as amended;
5. that the person signing this Bid Form and the Cost Bid Form and the submission of the bid is authorized to bind the Vendor to this bid;
6. the bid was prepared independently from all other Vendors, and without collusion, fraud or other dishonesty;
7. that this bid shall remain valid for a period of ninety (90) days after the bid opening date for the RFQ;
8. to provide the Services in accordance with any resulting purchase order, as may be amended from time to time;
9. the STO is not liable for any claims and the Vendor will not assert any defense based upon, resulting from, or related to, Vendor's failure to comprehend all requirements of the RFQ;
10. any exception Vendor takes to the terms and conditions of the RFQ, including any STO proposed agreement; any alternative terms and conditions it wants to offer; and any Vendor proposed agreement have been submitted with this bid and will comply with the laws, rules, regulations and policies of the STO, the requirements of the RFQ and the Attachments thereto and any other document required by the STO; and
11. This bid is not contingent upon the STO's acceptance of any offered exception, proposed revision or any term or condition found objectionable by the STO and the STO has no obligation to accept or negotiate terms and conditions or an agreement.

Printed Name

Authorized Signature